

## Notice of Meeting

# Cabinet Member for Business Services Decisions

**Date & time**

Wednesday, 13 May  
2015 at 11.30 am

**Place**

Room 107, County  
Hall, Kingston upon  
Thames. Surrey, KT1  
2DN

**Contact**

Anne Gowing  
Room 122, County Hall  
Tel: 020 8541 9938  
anne.gowing@surreycc.gov.uk

**Chief Executive**

David McNulty

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**This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Anne Gowing on 020 8541 9938.**

**Cabinet Member for Business Services**  
Ms Denise Le Gal

## **AGENDA**

### **1 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

### **2 PROCEDURAL MATTERS**

#### **2a Members' Questions**

The deadline for Member's questions is 12pm four working days before the meeting (7 May 2015).

#### **2b Public Questions**

The deadline for public questions is seven days before the meeting (6 May 2015).

#### **2c Petitions**

The deadline for petitions was 14 days before the meeting, and no petitions have been received.

### **3 PUBLICITY AND STATIONARY PRINT SERVICES**

(Pages 1  
- 6)

This report sets out the proposal to enter into a 12 month contract with Corporate Document Services (CDS) for the means of procuring external publicity and stationery print services for a period from 21 May 2015 to 20 May 2016.

The new agreement will be awarded using the CCS framework contract - Managed Printing & e-Communications Services (Lot 1).

### **4 EXCLUSION OF THE PUBLIC**

That under Section 100 (A) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information under the relevant paragraphs of Part 1 of Schedule 12A of the Act.

### **5 PROVISION OF MANAGED PRINTING SERVICES**

(Pages 7  
- 10)

This is a Part 2 annex relating to item 3.

#### **Exempt: Not for publication under Paragraph 3**

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**David McNulty**  
**Chief Executive**  
Published: 1 May 2015

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*Thank you for your co-operation*